

# Application for the semester ticket



exemption,

reimbursement or

subsequent purchase

valid as of

(month)

summer semester (year)

winter semester / (year)

## Applicant's identity

Last name	First name
Bibl.-nr.	
Street, Number	
Post code, City	,
Phone number	E-Mail

## Bank information (only for reimbursement)

IBAN	BIC
Account holder	Bank

## Reason for exemption/ reimbursement (Mandatory proof in brackets)

Semester abroad without leave of absence ( *proof provided by the university abroad* )

Internship outside of the scope (VVO) ( *organisation's or supervisor's confirmation* )

Final thesis outside of the scope (VVO) ( *organisation's or supervisor's confirmation* )

Exmatriculation/ de-registration during the current semester ( *exmatriculation/ de-registration certificate* )

Holiday semester/ leave of absence during the current semester ( *approved leave application or confirmation of enrolment with note about leave of absence* )

Other reason

With my signature I confirm that I took notice of the Beitragsordnung/ Contribution rules.

Date, Signature , \_\_\_\_\_

Approval

Completed by the student council/ StuRa

Date of receipt \_\_\_\_\_

Date of completion \_\_\_\_\_

Amount \_\_\_\_\_

Signature/ Stamp:

Date of receipt of the semester ticket

Completed by the student secretariat

Date \_\_\_\_\_

Signature/ Stamp:

## Workplace proof

Workplace/Dienststelle	
Street/Straße, Number/Number	
Post code/PLZ, City/Ort	
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Vom der Dienststelle (Unternehmen) auszufüllen</div> Signature/ Stamp:	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">summer semester (year)</div> <div style="border: 1px solid black; padding: 5px;">winter semester / (year)</div>

Dear students,  
this form offers you three possibilities to make an application:

1. Application for exemption from the semester ticket for one semester (Only possible before the end of the re-registration period and if the semester fee has not yet been paid).
2. Application for reimbursement of the semester ticket for one semester (Only possible if the semester fee has been paid in full and the student identity card is available when the application is submitted).
3. Application for the subsequent purchase of the semester ticket (The contribution payment for the semester ticket can be made by bank transfer to the StuRa or in cash. Card payment is not possible!).

An exemption/ reimbursement can only be granted if the student is staying outside the Verkehrsverbund Oberelbe (VVO) or is exmatriculated for the reasons listed on the front page.

For approval, the relevant proof must be attached (copy of the relevant agreement or the certificate of enrolment or exmatriculation/ de-registration). Only complete applications will be processed!

### Deadlines

*For Exemption* Until the end of the re-registration period.

*For Reimbursement* In accordance with the table below, the refund is granted pro rata. For each month of validity begun and elapsed,  $\frac{1}{6}$  less of the fee of the student ticket for the respective semester will be refunded.

WiSe until ...	SoSe until ...	Amount for reimbursement in €	WiSe until ...	SoSe until ...	Amount for subsequent purchase in €
31. 08.	28. bzw. 29. 02.	147,18 ( <sup>6</sup> / <sub>6</sub> )	31. 08.	28. bzw. 29. 02.	147,18 ( <sup>6</sup> / <sub>6</sub> )
30. 09.	31. 03.	122,65 ( <sup>5</sup> / <sub>6</sub> )	30. 09.	31. 03.	147,18 ( <sup>6</sup> / <sub>6</sub> )
31. 10.	30. 04.	98,12 ( <sup>4</sup> / <sub>6</sub> )	31. 10.	30. 04.	122,65 ( <sup>5</sup> / <sub>6</sub> )
30. 11.	31. 05.	73,59 ( <sup>3</sup> / <sub>6</sub> )	30. 11.	31. 05.	98,12 ( <sup>4</sup> / <sub>6</sub> )
31. 12.	15. 06.	49,06 ( <sup>2</sup> / <sub>6</sub> )	31. 12.	30. 06.	73,59 ( <sup>3</sup> / <sub>6</sub> )
15. 01.	—	24,53 ( <sup>1</sup> / <sub>6</sub> )	31. 01.	31. 07.	49,06 ( <sup>2</sup> / <sub>6</sub> )
afterwards		no reimbursement	afterwards		24,53 ( <sup>1</sup> / <sub>6</sub> )

*For technical reasons, the student cards can only be cancelled and thus reimbursed by 15. 06. (SoSe)"/"15. 01. (WiSe) at the latest. Applications must be submitted in time!*

In the event of a reimbursement, the semester fee must already have been paid in full and the student card must be available when the application is submitted so that it can be reset by the student secretariat.

For administrative reasons, the transfer can take several weeks. There is no claim to a processing of the application within the semester break!

The basis for the exemption or reimbursement and the subsequent purchase of the semester ticket is the Beitragsordnung/ contribution rules of the student body of the Dresden University of Applied Sciences as well as the contracts between the student bodies of the universities in the city of Dresden and VVO as well as DVB AG regarding the semester ticket.

Please also inform yourself on the website of the student council/ StuRa: <http://www.stura.htw-dresden.de>

#### Address:

StuRa HTW Dresden  
Friedrich-List-Platz 1  
01069 Dresden

[ticket@stura.htw-dresden.de](mailto:ticket@stura.htw-dresden.de)  
Phone: 0351 462-3249  
Telefax: 0351 462-3240

#### Bank information:

Account holder: StuRa HTW Dresden  
IBAN: DE 098 505 030 031 201 115 45  
BIC: OSD DDE 81X XX  
Ostsächsische Sparkasse Dresden